



2014 TOWN OF FAIRFAX

SELECTBOARD MEETING
MONDAY, APRIL 7, 2014
7:00 PM

The minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to the original minutes. If you, the viewer, wish to personally see those changes, you will need to go to the Fairfax Town Office to view those changes as written on the original paper copy.

Selectboard Members Present: Tom Fontaine, Chair; Chris Santee, Vice-Chair; Randy DeVine, Leebeth Ann Lemieux and Peter King.

Public Present: Dale Senesac with Raymond Fontaine and Owen Senesac from Boy Scout Troop 853; LCATV, videotaping the meeting.

Staff Present: Deb Woodward, TC & Treas., D. Jay Leach, Road Foreman, Skip Taylor, ZA and Randy DeVine and Amy Sears, Utility Department; Stacy Wells, Adm. Asst.

Call to Order: Tom called the meeting to order at 7:00 pm.

Minutes:

3.24.14 - Leebeth made the motion to accept the minutes of 3.24.14 as written; seconded by Randy. Discussion: It was discussed that the PO's should be done prior to the meeting. A schedule will be developed for each member to have a turn at reviewing the orders and payroll. In the PC section, referring to a permit, Randy would like the word "new" added. Randy would like the minutes to reflect that the Rec. Dept. will be reimbursed monies owed to it out of the recent legal settlement. The amendments were approved. The motion failed 5-0.

*Chris made the motion to accept the minutes as amended; Peter seconds the motion. The motion carried with a vote of 5-0.

Boy Scout Troop 853: Owen Senesac and Raymond Fontaine are here this evening as they are working toward their "Citizenship in the Community" merit badge. One of the requirements of earning the badge is to attend a meeting of the town Selectboard. They understand that the badge is to learn about the community and how an organization like the SB works. The Board asked the Boy

Scouts what they would like to see the Board work on in town, or what they would like in the town. They stated that demolishing old buildings and

4.7.14 Minutes Cont.

helping out people in the community is important. The Boy Scouts will also be helping to landscape the new town office once the weather warms up for planting. The Board thanked them for coming in and for all their hard work.

Deb Woodward, TC & Treas: Deb is here this evening to present two liquor licenses and one tobacco license for Board approval.

*Chris made the motion to approve the liquor license for the Country Pantry, CKA MA0951; seconded by Leebeth. The motion carried with a vote of 5-0.

*Chris made the motion to approve the liquor and tobacco license for Steeple Market; Pete seconds the motion. The motion carried with a vote of 5-0.

Deb addressed the Board regarding the upcoming school budget vote on April 10th and who would be available to work.

A.M. Peisch suggested a highway inventory be performed in preparation of going to a fiscal year.

D. Jay Leach, Road Foreman: The Board asked D. Jay about the roads and culverts. He stated that the salt is holding up and within budget. He's looking for a one-ton truck. He's has approximately 1,000 yds. of sand and will be checking out another source in town. He needs used oil to burn at the garage. A possible addition to the town garage was discussed. D. Jay will meet with Tom and Ann at a later date.

Skip Taylor, ZA: Skip handed out an activity report from January 1, through April 7, 2014. The Board reviewed the report. Skip noted that Jackie Marshall has completed five months now as Zoning Assistant and is doing well. Number four on the report regarding Potter Road was discussed. The DRB will not issue a permit for a lot created on Potter Road until the road is upgraded to the driveway for the lot. The Fire Department is asking the Town to help them regulate rooftop solar panels. Skip stated that if they, residents, connect to the grid they do not need a permit. It was felt if the Fire Dept. wants to publish some guidelines for solar panels they should do so and put them on the town's website. Skip addressed the heat in their office and what needs to be done to correct the problem.

Amy Sears & Randy DeVine, Utility Department: Amy handed out a budget vs. actual profit and loss statement, dated January 1, 2014 to March 31, 2014. A review of the report took place. Amy asked the Board if the Utility Department should extend the lease with Amoskeag (FR0293) for the well drilled at that property. The Board discussed the quantity of water as well as the quality of water coming from the well. The well drilled on Wheezy Way was also discussed. Amy was asked to investigate the cost as well as any monies available (i.e. grants) for well development. Amy will have this information available the first meeting in May as well as a revised job

description. Randy will investigate the cost for hooking up the well at Amoskeag and will present this to the Board.

4.7.14 Minutes Cont.

A letter was received from OA0015 requesting that one bill be sent out for three meters. The other two units were sold, same unit. The Board was agreeable to this.

Randy DeVine, W/S Superintendent: Randy handed out a W/S Dept. report for the month of March 2014, as well as his other daily duties performed on a regular basis, which was reviewed. Randy performed a water pressure and flow check at the new town office. The average demand compared to the average at the old town office was considerably lower than the old town office from 54 gallons to 20 gallons per day.

Other Business:

1. The State paperwork for David Raymond as the newly appointed Town Health Officer was signed and will be sent into the State.
2. An employee meeting will be held tomorrow with Leebeth beginning at 10 am. The agenda for the meeting was reviewed.
3. A weekly Selectboard schedule was devised for payroll and orders as follows: Chris - April 14th, Randy and Peter - April 21st, Chris - April 28th and Tom - May 5th. The day there's a SB meeting the payroll and orders need to be completed prior to the meeting.
4. The Purchase Policy recently signed does not apply to the Library or the Fire Department.
5. Randy handed out a "Key Mileage Sheet, Utility Department" to use for established routes.

Adjourn:

*Chris made the motion to adjourn the meeting at 9:30 pm.; Pete seconds the motion. The motion carried with a vote of 4-0. (Leebeth left at 8:25 pm.)

The minutes were respectfully submitted by Stacy Wells, Adm. Asst. to the Selectboard.

Tom Fontaine, Chair
Town of Fairfax Selectboard
TF/sw